



Behaviour Policy

1. Introduction

At Sharikatul Hussain Saturday Workshop, our aim is to promote a culture of respect, akhlaq, and responsibility. We believe that students flourish when their positive actions are recognised and reinforced, rather than through punishment. This policy provides a clear framework for rewarding positive behaviour, supporting students to improve, and ensuring consistency across all classes. Teachers are given straightforward guidance so that behaviour management is simple, fair, and effective.

2. How the Points System Works for Rewards

- Each student can earn a maximum of 1 point per subject, up to a maximum of 4 points per week.
- Over the course of the year, the maximum is 96 points.
- Teachers will record points on tracker sheets at the end of each lesson.
- Points are awarded for specific positive behaviours (see examples below).
- Please also refer to consequences below before awarding points

3. Examples of Positive Behaviours and Points

Note: A child can receive a maximum of 4 points per week across all behaviours.

Example of Behaviour	Points Awarded
Completed homework on time	1 point
Demonstrated excellent akhlaq (kindness, respect, honesty)	1 point
Good participation and effort in class	1 point
Helping peers or staff / volunteering	1 point
Excellent attendance and punctuality for the week	1 point

4. Rewards System

Total Points – Rewards Awarded	
12 points - small toy / stationery / notebook	60 points - Silver – Postcard home
24 points - Bronze – Postcard home	72 points – Free tuckshop meal (worth £3)
36 points – Free drink (worth £1.50)	84 points - Gold – Postcard home
48 points - Choice of toy or stationery	96 points - £5 Amazon voucher

Additional Rewards:

- Star of the Month: Awarded to a student in each class for outstanding akhlaq and effort.
- End-of-Term Reward: Final Saturday of term, achievers enjoy pizza, games, and social activities.
- Shout-Outs & Achievement Emails: Sent to parents monthly/termly to celebrate success.



5. How the Points System Works for Consequences

Teachers must refer to the table below **before awarding points**.

Consequences (C1, C2, C3, etc.) directly affect a student's ability to earn or be rewarded with points.

Consequence	Points Retracted
Stage 1 – Verbal Reminder	n/a
Stage 2 – C1 (First Consequence)	For 1 week no points can be earned/rewarded
Stage 3 – C2 (Second Consequence) <i>(If a student receives a C2 at any point during the academic year, their eligibility for the end-of-year award will be reviewed, regardless of their total points accumulated.)</i>	For 2 weeks no points can be earned/rewarded
Stage 4 – C3 (Escalation) Pastoral Team	For the term no points can be earned/rewarded
Stage 5 – Principal	For the term no points can be earned/rewarded

6. Consequences (Cs)

Escalation is consistent and fair. Teachers should always give a chance for reflection before moving to the next stage.

Stage	Action
Stage 1 – Verbal Reminder	Minor disruption or lapse in behaviour.
Stage 2 – C1 (First Consequence)	Repeated disruption, poor akhlaq, failure to complete work. - Warning recorded on tracker. - Examples: talking in class, refusing instructions, lateness, bringing football cards, mobile phone use.
Stage 3 – C2 (Second Consequence) <i>(If a student receives a C2 at any point during the academic year, their eligibility for the end-of-year award will be reviewed, regardless of their total points accumulated.)</i>	Continued poor behaviour. - Teacher may impose loss of privilege (e.g. lunch time detention) and inform head of department (HoD). - Parents contacted.
Stage 4 – C3 (Escalation) Pastoral Team	More serious issues or repeated misconduct. - If behaviour persists, case is reviewed by the Pastoral Team with the HoD. - Parents contacted.
Stage 5 – Principal	Final escalation. Formal meeting with parents and possible further action.

7. Teacher Responsibilities

It is the responsibility of the class teacher to ensure that the tracker is accurately completed each week. If the tracker is not filled in, the Heads of Department will follow up within the week to request an explanation. In cases where a cover teacher is arranged, it is the duty of the regular teacher to brief them on the behaviour policy and tracking process. The regular teacher remains accountable for ensuring the cover teacher records rewards and consequences appropriately.

8. Partnership with Parents

Parents will be informed regularly about positive achievements through shout-outs, postcards, and emails. Where behaviour causes concern, parents will be contacted.



SHSW Behaviour Policy – Quick Reference Guide

Points Overview:

- Maximum of **1 point per lesson per student**
- Maximum of 4 points per week
- Maximum of 96 points per year Teachers record points at the end of each lesson
Points are awarded for specific positive behaviours

Behaviour	Points
Completed Homework	1
Excellent akhlaq (kindness, respect, honesty)	1
Good participation/effort in class	1
Helping peers or staff / volunteering	1
Excellent attendance & punctuality	1

Rewards System:

Points	Reward
12	Small toy / stationery / notebook
24	Bronze – Postcard home
36	Free drink (£1.50)
48	Choice of toy or stationery
60	Silver – Postcard home
72	Free tuckshop meal (£3)
84	Gold – Postcard home
96	£5 Amazon voucher

Additional: Star of the Month, End-of-Term pizza/games, Shout-Out Emails



Consequences

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Sharikatul Hussain Saturday Workshop TERM 1- REWARD TRACKER

Student Name	27/09/25	11/10/25	18/10/25	01/11/25	08/11/25	15/11/25	22/11/25	29/11/25	06/12/25	Comments
e.g. Sharikatul Hussain	T1-1 T2- Q-1 F-	T1- T2- Q- F-	T1-1 T2- Q-1 F-1	T1- T2- Q- F-	T1-1 T2- Q- F-	T1- T2- Q- F-	T1-1 T2-1 Q-1 F-1	T1- T2-1 Q- F-1	T1- T2- Q- F-	12 points earned - reward!
	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	
	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	
	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	
	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	
	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	
	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	
	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	T1- T2- Q- F-	



Sharikatul Hussain Saturday Workshop TERM 1 - CONSEQUENCE TRACKER

Student Name	27/09/25	11/10/25	18/10/25	01/11/25	08/11/25	15/11/25	22/11/25	29/11/25	06/12/25	Comments
e.g. Sharikatul Hussain	e.g. verbal warning- using mobile in Q		e.g. 2 nd verbal warning- using mobile F				e.g. C1- using phone in T1			e.g. using mobile phone consistently