



Sharikatul Hussain Saturday Workshop

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CRIMINAL RECORDS BUREAU (CRB) CHECKS

What is the Criminal Records Bureau?

The Criminal Records Bureau performs checks, also known as disclosures. There are 3 kinds of disclosure:

Basic

Applied for by the individual and provides information on unspent convictions

Standard disclosure

Basic disclosure + checks on the Department of Health and Department of Education lists, which contain details on people who are deemed unsuitable to work with children and young people

Enhanced disclosure

Standard disclosure + checks on local police records

The Standard and Enhanced disclosures can only be carried out by an 'umbrella body'. Checks on volunteers are free, but you may have to pay an administration charge. For staff, a standard disclosure costs £.. and an enhanced disclosure costs £...

Selecting the level to go for depends on the type of activity that the volunteer or staff member will be taking part in. As a general rule of thumb, if a person will always be supervised around children and young people then a standard disclosure will generally be sufficient. If the person may be alone or if you are in any doubt as to whether you should use the enhanced disclosure then play safe and go for the enhanced.

A list of local umbrella agencies can be found at www.disclosure.gov.uk More information on the CRB can be found at www.crb.gov.uk or from their general enquires line on 0870 90 90 811

If a volunteer is reluctant to go through a CRB check talk to them and find out why. Reassure them that penalty points on their driving licence will not show up on the check, as it only shows up convictions. If they are worried that there is a conviction that will show up on their search discuss this with them, and if necessary get further advice depending on what the conviction is. Explain that the system can only be fair if everyone takes part and that the system exists to protect children.